

# Medical Transportation Reimbursement Policy



Transportation services through RAAN include mileage reimbursement, bus passes, and/or taxi vouchers. Transportation services are for people living with HIV/AIDS in Greater Minnesota who need transportation to and from medical appointments. Priority is given to trips to HIV primary care medical appointments and other core medical services (listed below). Clients must meet eligibility requirements and provide income verification and lab values every six months. Clients may receive transportation services from only one service provider. If you have questions about the transportation guidelines or limits, please contact your Medical Case Manager or the RAAN central office.

Clients who have Medicaid and/or Medical Assistance (MA) are reminded that Medicaid/MA will pay for transportation costs most of the time. **RAAN’s transportation funding must be the payer of last resort. Contact your medical case manager for assistance with accessing Medicaid transportation programs.**

The following are effective for the grant year 04/01/2020 to 06/30/2020.		
Service/destination		Quantity
HIV medical appointments	Eligible	No limit
Non-HIV medical appointments	Eligible	No limit
Mental health appointments	Eligible	Up to four trips per month
RAAN verified support groups	Eligible	Up to two trips per month
AA/NA meetings	Eligible	Up to two trips per month
Pharmacy/medication pick up	Eligible	Up to two trips per month
Dental appointments	Eligible	Up to two trips per month
Chiropractic services	Eligible	Up to two trips per month
Physical therapy	Eligible	Up to four trips per month

\*\*\*\*Periodic reviews of reimbursements will be conducted to confirm all necessary paperwork and verification is included and complete.\*\*\*\*

### Mileage Reimbursement:

Mileage reimbursement will be a gas card to purchase fuel. There is a \$400 monthly cap. This \$400 cap counts for any appointments attended from the first day of a month to the last day of a month. Mileage will be reimbursed at the rate of \$0.35 per mile. The total amount of reimbursement will be rounded up to the nearest amount available in gas cards. All requests for mileage reimbursement require a completed, signed mileage reimbursement form and documentation of your visit(s). **All requests for mileage reimbursement must be received at the central office within 60 days of the appointment date.** Please see the mileage reimbursement form for the reimbursement schedule and further details.

### Bus Pass:

One bus per month will be issued. Bus passes will be issued at the smallest denomination available. All requests for bus passes require a completed, signed bus pass form and documentation of your visit(s). Bus pass requests are processed and ordered as they are received at the main office in St. Cloud. Please see the bus pass reimbursement form for the reimbursement schedule and further details.

### Taxi Vouchers:

Please contact your Medical Case Manager or the central office at least one week in advance of your appointment to discuss taxi rides. Short notice taxi requests may not be able to be arranged.